PERSONNEL / PAYROLL INTERFACE WORKAROUND

CPMS CONTROL NUMBER: 03-0017

ISSUE DATE:	09-Dec-03	**PR/DAR NO:**	035593
RESCIND DATE:		**REMEDY NO:**	

PROBLEM :   **PERSONNEL** ☐   **PAYROLL** ☒

(1) It has been brought to our attention that a system edit is causing all transactions to reject back to the personnel office in error for the Distance Learning Teachers. The problem occurs because DCPS edits the GLO ("must ='alpha'") for Department of Defense Education Activity (DoDEA) teachers with pay plan TP. The Distance Learning Teachers are located stateside (numeric GLO); yet maintain the 'TP' pay plan.

(2) DoDEA is authorizing retention allowance for 'TP' teachers for the first time. When the transaction is received, it rejects back to the personnel office in error (due to the GLO/Pay Plan edit). DCPS calculates the retention allowance based on an hourly divisor which is not correct for 'TP' teachers.

(Ref SCR X9904 to correct these situations.)

WORKAROUND: **PERSONNEL** ☒   **PAYROLL** ☒

PERSONNEL: Personnel should notify the payroll office of the actions as they are being done for the Distance Learning Teachers by faxing to the Payroll office the SF-50 citing this Workaround Number.

PAYROLL: The Payroll Office should manually input any transactions that reject back to personnel on the P6606R03 Notification of Returns to Personnel Report for the above reason. The error report will show the Error Field as PN (pay plan) and GLO (geographic location) with Error Message 9000 – INVALID VALUE IN FIELD(S).

The GLO should remain 'alpha ' in DCPS. In addition to entering the transaction in DCPS, if the transaction is for retention allowance, the PRO will need to process manual pay adjustments each pay period to pay the retention allowance correctly.

DATE TO DFAS/CPMS: 08-Dec-03

FIX DATE:

PATCH/RELEASENUMBER:

POC: Nelda Smith, PSC-PE